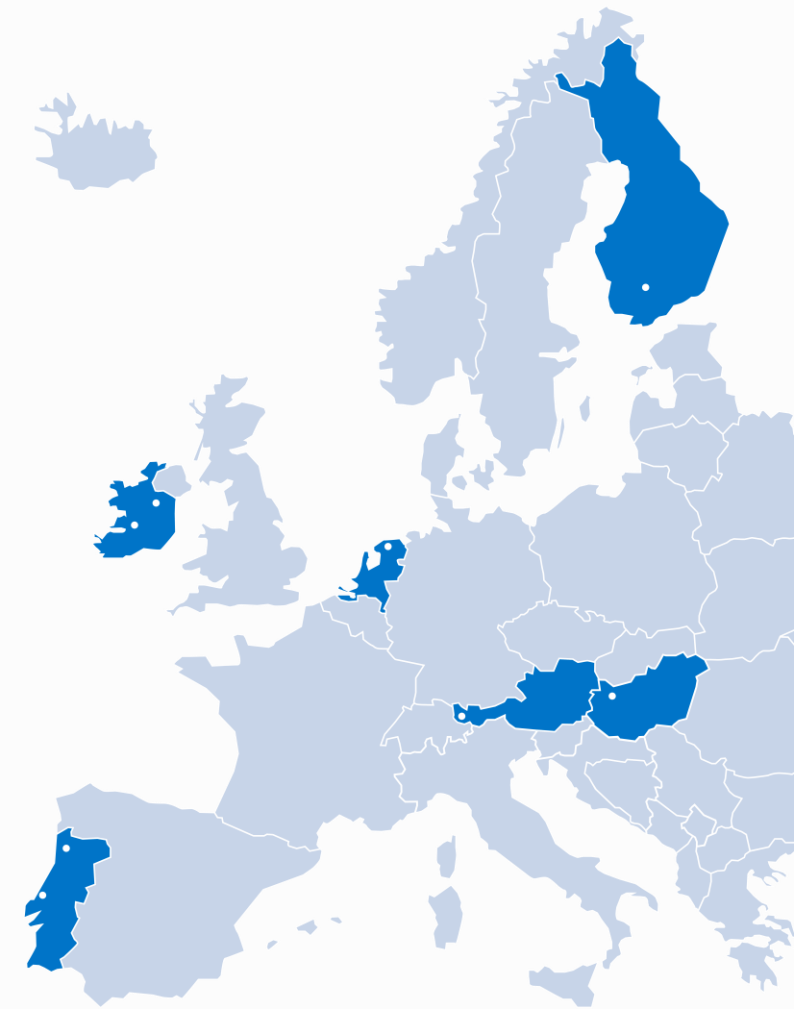


D6.4 RUN-EU SAPS DIGITAL PLATFORM





SAP PLATFORM

SAP Platform functions will be described along with the upcoming slides.

Each described workflow is related to different phases of the SAP's platform functions.

The **Workflow I** is the preparatory part of the SAP and it is linked with the first access of the SAP coordinators to the platform, as soon as the Conformity Check is finalized.

Workflow II refers to settling in and adding to the platform, the detailed information of the SAP, starting with the selection of the participating and ending with the certification of the SAP.



WORKFLOW I

- I. The **Opportunities Survey**, the partner search and the elaboration of the **List of SAPs Critical Information Elements** are a pre-condition and are developed outside the information system. This phase is related with the development of the SAP and is not needed the access to the platform.
- II. Once the **Conformity Check** is done (without any condition), the SAP, including some basic characterisation information, is created by the administration of the system. The characterisation data will be:
 1. Title, description, duration, partners, dates, area, typology ...
 2. System Permissions are given to the SAPs coordinators / SAP Joint Coordinating Team (SAPc).



WORKFLOW II

III. The SAPc will complete the missing information and start to introduce the SAP to the platform, and will follow the phases:

1. Module definition (dates, full description, dates), required pre-reading, academic recognition, teaching and learning strategies, etc. (All the information that is found in the List of Critical Information Elements).
2. Assigning one or more teachers to each module;
3. Information for the Transcript of Records (ToR);
4. Assessment Methodology and Grading scale definition (Pass/Fail, grade 0-20, etc)
5. Upload Communication Materials (PDF Programme, poster and social media posts)



WORKFLOW II

IV. Call for applications

V. Closing of application

VI. Selection Process

VII. Notification of the selected candidates

VIII. Each selected candidate accesses the platform and confirm interest in participating in the SAP;

IX. Participant will have access to the SAP via Platform;

X. At the of the SAP the student will have the possibility to download his certificate, transcript of records;



The screenshot displays the 'eTraining' back office interface. At the top left is the 'R7 UN REGIONAL UNIVERSITY NETWORK EUROPEAN UNIVERSITY' logo. A search bar is located in the top center. The top right shows a user profile with a 'Welcome' message and a 'Logout' button. Below the header is a navigation menu with icons and labels for: Home, System Settings, Agenda, Messages, Administration, Pedagogical Management, Partnerships, Delegation Coordination, Project Management, and Evaluation. The main content area is titled 'HOME' and contains several interactive buttons with globe icons: 'Participants Enrolled by Edition', 'Budgeted Financing Amounts', 'Messages', 'Editions in progress', 'Material Requisitions', 'Material Requisition Evaluation Requests', 'Requests for Justification of Absence of Lecturers', and 'Personal Data'. A small lock icon is visible in the top right of the main content area.

This page corresponds to the Back-office of the Platform. There are different profile accesses, such as Teacher access, Administrator, Student, Pedagogical, Stakeholder or Coordinator Access. The content and functions available depend on the profile of each user. The present image illustrates the access of the administrator user.

PLATFORM – BACK OFFICE SAP DESCRIPTION I

SAP Overview

Organized by:

Typology

Learning Outcomes

SAP Coordinator(s)

Basic Definitions

SAP Name

SAP Code

RUN-EU Future EIH

Language of Instruction

Project

Candidacy SAP N°. / Module Code

Venue/Location

Date

This information will be added by the SAP coordinators and will be available to the students. This function will permit to students to have access to detailed information about the SAP and will offer the possibility to the SAP coordinator to adjust it anytime.



PLATFORM – BACK OFFICE SAP DESCRIPTION II

Scientific/Pedagogical Fields (0 selected records)

+ Add - Delete Extract Excel Update

Scientific/Pedagogical Fields

Software and applications development and analysis

1 - 1 of 1 records Previous 1 Next

▶ Operation Definitions topo ↑

Level (EQF) -- Choose --	ECTS Credits <input type="text"/>
Selection Criteria and Process <input type="text"/>	Means and Criteria for Assessment <input type="text"/>
Special Conditions <input type="text"/>	Learning and Teaching Strategy <input type="text"/>
Access Conditions	
Pre-requisites <input type="text"/>	Target Audience Eligible Participants <input type="text"/>
	Academic Recognition Related Degree Programmes Stackability Options <input type="text"/>

This information will be added by the SAP coordinators and will be available to the students. This function will permit to students to have access to detailed information about the SAP and will offer the possibility to the SAP coordinator to adjust it anytime.



▶ SAP Settings topo ↗

Extra Information

Certification

Further Information

Background Information on Institutional QA

Mode of Delivery

How to Apply

Length: in Weeks/Days

Financial Settings

Physical Mobility / Scholarship Available

Multiple Settings

Effort and Workload Breakdown

Course Leader(s) | Lecturers & Coaches

Upload Workload Breakdown

This information will be added by the SAP coordinators and will be available to the students. This function will permit to students to have access to detailed information about the SAP and will offer the possibility to the SAP coordinator to adjust it anytime.



POSSIBILITY TO CREATE NEW EDITIONS

The screenshot shows a web application interface with a sidebar on the left containing menu items: Definitions, Settings, Course Content | Syllabus, Evaluation Parameters, Editions (highlighted), Delegations, and Reports. The main content area has a 'Search' bar with a 'Realization place' input field and buttons for 'Advanced Search' and 'Search'. Below the search bar is a table titled 'Editions (0 selected records)'. The table has columns for 'Action designation', 'Start date', 'End date', 'Realization place', 'Estado', and 'Cód. Acção'. One record is visible: 'Game Changing Games' with start date '12/06/2021', end date '31/12/2021', realization place 'Online', and state 'Terminada'. Below the table is an 'Alphabetical Filtering' section with letters a-z and 'All', and a pagination control showing '1 - 1 of 1 records'.

	Action designation	Start date	End date	Realization place	Estado	Cód. Acção
<input type="checkbox"/>	Game Changing Games	12/06/2021	31/12/2021	Online	Terminada	211PCA1001

This function will permit to the SAP coordinator to create new editions by coping the last and making the necessary adjustments.

MODULES OF THE SAP

Definitions Settings Course Content | Syllabus Evaluation Parameters Editions Delegations Reports

Travel modules (0 selected records)

+ Add - Delete Module Extract

<input type="checkbox"/>	Module	N°	Abbreviation	Component	Hours Monitoring	Forming hours
<input type="checkbox"/>	Briefings		B		8.0000	8.0000
<input type="checkbox"/>	Basics of Character Design		BCD		2.0000	2.0000
<input type="checkbox"/>	Best Practice: Presentation/Research		BP:PR		1.0000	1.0000
<input type="checkbox"/>	Coaching		C		3.0000	3.0000
<input type="checkbox"/>	Cultural Programme		CP		0.0000	0.0000
<input type="checkbox"/>	Change through Games		CTG		1.0000	1.0000
<input type="checkbox"/>	Farewall Party		FP		1.0000	1.0000
<input type="checkbox"/>	Principles of Graphic Design and Effective Visual Communication in Game Design		GD/EVC		2.0000	2.0000
<input type="checkbox"/>	Game Design Basics		GDB		2.0000	2.0000
<input type="checkbox"/>	Game Desing Basics: Patterns, Players' Typologies, Motivations to play, incentives		GDB-2		2.0000	2.0000
<input type="checkbox"/>	Game Development Lifecycle in Unity		GDLU		2.0000	2.0000
<input type="checkbox"/>	Games & Sustainability		GS		1.0000	1.0000
<input type="checkbox"/>	Ideation/ Conception/ Storytelling		ICS		0.0000	0.0000
<input type="checkbox"/>	Interaction Design in Games		IDG		2.0000	2.0000
<input type="checkbox"/>	Instrumental Gaming:A workshop about designing games as instruments		IG		0.0000	0.0000
<input type="checkbox"/>	Introduction to GameSalad		IGS		0.0000	0.0000
<input type="checkbox"/>	Learning Reflection		LR		0.0000	0.0000
<input type="checkbox"/>	Public Final Presentations		PFP		3.0000	3.0000
<input type="checkbox"/>	Principles of Graphic Design and Effective Visual Communication in Game Design		PGDEVCGD		0.0000	0.0000
<input type="checkbox"/>	Public Presentations		PP		0.0000	0.0000

1 - 20 of 28 records Previous 1 Next

The platform permits adding the modules of each SAP.

DETAILS OF THE MODULES



Module Definitions topo

SAP

Game Changing Games

Name of the Module

Briefings

Total Hours

8.00

Module Description

Q&A Session and Daily Reflection

Goals

Resources

Weight in Evaluation

0.00%

Component

-- Choose --

Module Type

Group

Abbreviation

B

The function of this template is to define for each module the duration and the weight in the evaluation.

DETAILS OF THE MODULES



Module Definitions

Lecturers

Module Evaluation

Summary of Inserted Modules

Evaluation Parameters

Reports

Search

Former

Advanced Search

Search

Lecturers (0 selected records)

+ Add - Delete

Extract Excel Update

Former	SAP	Realization place	Duration	Valor/hora
no data to list				

Alphabetical Filtering # | a | b | c | d | e | f | g | h | i | j | k | l | m | n | o | p | q | r | s | t | u | v | w | x | y | z | All

1 - 0 of 0 records Previous 1 Next

The function of the template is to add for each module, specific lectures.



DETAILS OF THE MODULES

The screenshot shows a web application interface. On the left is a dark sidebar with menu items: 'Module Definitions', 'Lecturers', 'Module Evaluation' (highlighted), 'Summary of Inserted Modules', 'Evaluation Parameters', and 'Reports'. The main content area has a search bar at the top with the label 'Search' and a search button. Below the search bar is a table titled 'Training Evaluation' with '(0 selected records)'. The table has columns: 'Number of training', 'Former', 'Forming', 'Note', and 'Date'. The table is currently empty, displaying 'no data to list'. At the bottom of the table area, there is a pagination control showing '1 - 0 of 0 records' and 'Previous' and 'Next' buttons.

The function of this template is to add information related to the student's assessment.



DETAILS OF THE MODULES

<input type="checkbox"/>	Change through Games	CTG	0,00%
<input type="checkbox"/>	Coaching	C	0,00%
<input type="checkbox"/>	Farewall Party	FP	0,00%
<input type="checkbox"/>	Game Design Basics	GDB	0,00%
<input type="checkbox"/>	Game Desing Basics: Patterns, Players' Typologies, Motivations to play, Incentives	GDB-2	0,00%
<input type="checkbox"/>	Game Development Lifecycle in Unity	GDLU	0,00%
<input type="checkbox"/>	Games & Sustainability	GS	0,00%
<input type="checkbox"/>	Ideation/Conception/Storytelling	WS - ICS	0,00%
<input type="checkbox"/>	Instrumental Gaming: A workshop about designing games as instruments	WS - IG	0,00%
<input type="checkbox"/>	Interaction Design in Games	IDG	0,00%
<input type="checkbox"/>	Principles of Graphic Design and Effective Visual Communication in Game Design	GD/EVC	0,00%
<input type="checkbox"/>	Programming in Unity	PU	0,00%

The function of this template is to visualize the general assessment of the SAP, considering all its modules.



WE ARE ONE. WE ARE RUN.