



DOUBLE DEGREE PROGRAMME

*Between Széchenyi István University and Polytechnic of Leiria
concerning the
Tourism Management MSc degree programme and Sustainable
Tourism Management degree programme*

Valid as of 14.09.2022

Introduction

The universities *Széchenyi István University* and *Polytechnic of Leiria* agree to launch a Double Degree Programme in the field of *Tourism Management*. Within this RUN-EU Double Degree Programme, the students from *Széchenyi István University* and *Polytechnic of Leiria* complete a Double Degree Programme at both universities in the following degree programmes:

*Master in Tourism Management degree programme, 120 ECTS, Széchenyi István University
and*

Master in Sustainable Tourism Management degree programme, 120 ECTS, Polytechnic of Leiria

By signing this agreement, the above-mentioned institutions agree to issue national degree diplomas for students fulfilling the conditions set forth in this agreement.

For further information, please contact: info@run-eu.eu

Management and Coordination of the Double Degree Programme

The partner universities will manage and coordinate the Double Degree Programme. For this purpose, each university will nominate a contact person responsible for the DD Programme. It is expected that the person is or reports to the Head or the Director of the Degree Programme. The Appendix I on programme structure and the modules is validated yearly by the assigned person responsible for the DD Programme.

The partner universities commit to implement regular evaluation according to the RUN-EU guidelines.

Number of Students

A maximum of *10 students* per institution is accepted.

Programme Language

All study courses are taught in English. The applicants must have an English proficiency equivalent to level B2 or higher of CEFR (Common European Framework of Reference for Languages). This must be proven by a language test, e.g., TOEFL, IELTS, Cambridge ESOL, CEFR or equivalent. As an equivalent, a certificate from the university's English language teacher is also acceptable.

- Proof of English proficiency is also considered fulfilled if the applicant obtained their qualification for university entrance in English, and/or has completed a first academic degree in English, and/or speaks English as a native language.

In order to promote multilingualism and cultural diversity among the participating students, when possible, additional course offerings (for example language courses and courses in the national language, RUN-EU Short Advanced Programmes) should be offered to the Double Degree Programme participants. The additional course offerings are listed in the Annex.

Tuition Fees and Other Charges

The RUN-EU double degree programme students will be subject to the normal regulations of the host institution. When applicable, the students pay the tuition fees to their home institution during the double degree studies period in the host institution.

There will be no other charges between the institutions. Students are themselves responsible to cover their own living and accommodation costs.

Student Application, Prerequisites and Selection

Students will submit their applications for Double Degree Programme according to the instructions of their home institutions. The home institution nominates the students to the host institution. The host institution provides relevant information regarding the application process.

Required application documents:

- Transcript of Records (ToR)
- Motivation letter
- Learning Agreement

To fulfil the application requirements, the applicants must have an adequate study performance at BSc level and must fulfil the required language skills.

- *Széchenyi István University: Bachelor's degree relevant for the Master studies*
- *Polytechnic of Leiria: Bachelor's degree relevant for the Master studies*

The selection is made by the Head or the Director of the Degree Programme of the home university, based on the application documents.

Enrolment and Registration

Home University: Students remain enrolled at their home institution during their study at the host university and they must re-register independently each semester at the home institution.

Host University: Students following the common model curriculum are required to enrol at the host university prior to commencing their studies, during the dedicated enrolment period of the host institution, and will be subject to the normal regulations of the institution.

At the end of each semester, the institutions will inform each other of the student's progress: courses completed during the semester will be registered by both institutions in the student information system.

Students in the Double Degree Programme must take out compulsory insurance (health insurance, liability insurance) in accordance with the laws and regulations in force in the country where they are staying.

Double Degree Programme Structure

The degree programme structures of the degree programmes in the scope of Double Degree Programme as determined in this agreement are described in Appendix 1. The Appendix 1 is reviewed and updated when necessary each academic year by the contact person responsible for the DD Programme.

Academic years	Széchenyi István University students		Polytechnic of Leiria university students	
1 st year	autumn semester (September-January: lecture time + exam period)	Acquired at home university (26 ECTS)	autumn semester (September-January: lecture time + exam period)	Acquired at home university (30 ECTS)
	spring semester (February-June: lecture time + exam period))	Acquired during DD Programme at host university (35 ECTS=Recognised: 50 ECTS at home university)	spring semester (February-June: lecture time + exam period)	Acquired at home university (30 ECTS)
2 nd year	autumn semester September-January: lecture time + exam period	Acquired at home university (30 ECTS)	autumn semester (September-January: one of the 3 options: thesis, internship, or project/business plan)	Acquired during DD Programme at host university (30 ECTS)
	spring semester February-June: lecture time + exam period))	Acquired at home university (14 ECTS)	Spring semester (February-June: one of the 3 options: thesis, internship, or project/business plan + public defence)	Acquired at home university (30 ECTS)
TOTAL	120 ECTS		120 ECTS	

Depending on the national and the institutional requirements, the students are required to study 1 semester at the host university and meet the academic criteria.

In order to obtain the *Master of Tourism Management degree from Széchenyi István University, Polytechnic of Leiria* students must:

- Obtain 120 ECTS credits at Master level (including Thesis)
- Write a thesis/degree project of 15 ECTS at Master Level. The thesis is written in *English*.
- **In order to receive a diploma from SZE, the student must take the complex exam and do the corresponding defence in person at SZE and Polytechnic of Leiria in alternating years to which both institutions must provide members of the final exam committee.**

In order to get the *Master of Sustainable Tourism Management degree from Polytechnic of Leiria, Széchenyi István University* students must

- Obtain 120 ECTS credits at Master level (including Thesis)
- Take the courses Seminar I and Seminar II (5 + 5 ECTS)
- **In order to receive a diploma from Polytechnic of Leiria, the student must take the complex exam and do the corresponding defence in person at SZE and Polytechnic of Leiria in alternating years to which both institutions must provide members of the final exam committee.**

Completed Degree

Final degrees will be awarded after the student has successfully completed the required studies in each university. Each university will issue a diploma based on the forwarded transcript of records

from the home institution added by the courses passed at the host institution, showing that the student has passed all required courses. At the end the students will have two degrees. The titles of degrees are:

Economist in Tourism and Management
Master in Sustainable Tourism Management

Upon graduation, the student will receive the Degree Certificates, Transcripts of Records (includes the recognition of the studies undertaken) and Diploma Supplements (includes the information of the Double Degree Programme).

Applicable Law and Settlement of Disputes

In the event of difficulties in interpreting or implementing the agreement, the institutions concerned shall endeavour to settle their dispute amicably. The legal remedy should be the last resort after all other remedies have been exhausted. In this case, the litigation shall take place at the defendant's place of jurisdiction.

Students are required to comply with local regulations. In case of a complaint, the conflict between the university concerned and the student will be resolved in accordance with local regulations.

Data Protection

The parties process the data required for the processing and execution of the stay abroad in compliance with the data protection regulations, in particular the EU Data Protection Basic Regulation (DSGVO) and the data protection laws based thereon. The respective partners themselves are responsible for the data protection lawfulness of the processing of personal data and the fulfilment of the associated obligations.

Duration and Termination of the Double Degree Programme

This agreement shall enter into force upon its signature and shall initially apply for *2 years* from the date of its entry into force. After the expiry of this period of *2 years*, the agreement shall continue in *4 year periods*, if not terminated. The agreement can be amended by written amendments signed by both universities.

Any institution may request termination of the contract, but only if the partners are informed in writing of the decision within six months.

If this agreement is terminated, the participating institutions shall ensure that students who have already begun their studies at the time of termination of the agreement can complete them in accordance with the provisions of this agreement.

Agreement Appendix

The Appendix 1 is reviewed and updated when necessary each academic year by the contact person responsible for the DD Programme.

SZE - IPL Double Degree Programme in Tourism Management MSc							
1.		2.		3.		4.	
Subject (HU)	PT	Subject (PT)	HU	Subject (HU)	PT	Subject (HU)	PT
Methodology of Advanced Tourism Research		Tourism Products Management	Gastronomic management; Regional Tourism Area-development and Management; Tourist Routes in International Tourism	International Hotels Management		Business Statistics and Data Mining	
	Research Methodologies						Research Methodologies
Business and Competition Law		Tourism Projects Management	Organising of Regional Tourism Projects; Tourism Area-planning and its Institutional and Legal System; Process Management	E-marketing in Tourism		Leadership and Organizational Communication	
	Tourism Strategy and Policy						Tourism Strategy and Policy
Resources management of nont-for-profit sector		Budget & Financial Management	Advanced Corporate Finance; Financial Issues and Entrepreneurial Forms in Tourism	Attraction and Visitorsmanagement	Optional subject	Thesis Consultation II. (Master Programme)	
	Economics of Tourism						Project/Thesis
Marketing Management		TourismMarkets	Tourism-destination Management and Marketing; Planning and Resources of Integrated Marketing Communication	Thesis Consultation I. (Master Programme)		Hungarian Language and Culture 2.	
	Quality Management in Tourism, Seminar I.						
Advanced Strategic Management		Tourism & CulturalHeritage	Cultural and Creative Tourism	Hungarian Language and Culture 1.			
	Tourism Strategy and Policy						
Theories of Economics		Seminar II	Optional subject				
	Economics of Tourism						
		Environmental Tourism & Sustainability	Optional subject				

Conversion Table of Grades

Széchenyi István University: grades		5 (excellent)	4 (good)	3 (satisfactory, average)	2 (sufficient, pass)	1 (insufficient, fail)	<< failed
Polytechnic of Leiria: grades		18-20	15-17	13-14	10-12	0-9	<< failed

The Transcript of Records is produced in the valid grading system of the respective institution. The conversion necessary to produce the diplomas is carried out by the study secretariats or examination offices of the respective degree program at both institutions. Students are responsible for sending the required Transcript of Records to the relevant study secretariats and examination offices.

Failure to Pass an Examination

The student regulations of the institute at which the student is studying at the moment apply.